



# Malmesbury School

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## Malmesbury School 16-19 BURSARY FUND FOR SIXTH FORM STUDENTS Application Form 2022-2023

This form is to be used for the application for financial assistance from the 16 - 19 Bursary Fund, this is a limited funding allocation provided to the school by the Department for Education.

### Eligibility

To receive a bursary, the young person must be over 16 on 1st September and under 19 on 31<sup>st</sup> August in the academic year in which they start their programme of study.

There are two types of awards from the Bursary Fund:

### Defined Vulnerable Groups

This group covers young people who are looked after by the Local Authority (In Care) or care leavers. Also, students in receipt of Income Support or Universal Credit because they are financially supporting themselves and/or themselves and dependents. Students receiving Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right. The award for this group of young people is up to £1,200 per academic year.

### Discretionary Bursary

A discretionary Bursary may be awarded to young people:

- in receipt of free school meals.
- or entitled to free school meals in Year 11 and Year 12.
- Household income under £30,000
- for anyone with other special circumstances for which evidence can be provided by the applicant. This evidence will be reviewed by the Headteacher in liaison with the Head of Sixth Form to judge if the applicant is eligible.

The 16 - 19 Bursary Fund is designed to help support young people who face financial barriers to continuing in education and training after the age of 16, it is to be used to support the costs of school meals, transport, books and equipment and attendance at university open days. Bursaries may be paid 'in kind' e.g., transport pass, contribution to field trip etc. If books or equipment are awarded as part of a discretionary bursary, they should be returned to the school at the end of the course. If claiming for attendance at university open days, evidence of attendance must be provided, and evidence of travel costs such as train ticket receipt.

Full details of the school's policy on the administration of the 16-19 Bursary Fund can be found on the school's website. Payments to students will be made by BACS transfer directly into the student's nominated bank account as detailed on the application form. Details of the timings and conditions of payments can be found in the school's 16 - 19 Bursary Policy on the School's website.

### Data Protection

Information collected and processed by Malmesbury School complies with and is stored in accordance with the UK Data Protection Act. The information provided on this form will be used to process your application for an award from the 16 - 19 Bursary Fund and will not be shared with third parties other than Government Departments administering the fund centrally and to whom we have to report Management Information as requested.



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