

Part 1: Student Details	
Forename	
Middle Name/s	
Surname/Family Name	
Date of Birth	
Age on 31 August 2021	
Home Address	
Postcode	
Telephone Home	
Mobile	
Email Address	

Part 2: Parental Contact Details	
Title	
Forename	
Surname	
Relationship	
Address	
Postcode	
Telephone Home	
Mobile	
Email Address	

Part 3: Household Details		
<i>Please state who you live with and their relationship to you</i>		
Name	Relationship to you e.g. mother, father, brother, sister, partner etc.	Age if under 16



Part 4: Circumstances of the Student

If any of the following circumstances apply to you, please tick the appropriate box:

- You are looked after by the Local Authority
- You are a Care Leaver
- You are receiving Income Support or Universal Credit because you are financially supporting yourself or financially supporting yourself and someone who is dependent on you and living with you
- You are living independently and claim Income Support or Universal Credit
- You are receiving Income Support or Universal Credit for any reason
- You are receiving Disability Living Allowance or Personal Independence Payments
- You were in receipt of free school meals in Year 11
- You were entitled to free school meals in Year 11 and Year 12
- Your household income is under £30,000
- You have other special circumstances

Please indicate the help you require by ticking the appropriate boxes:

- Travel costs
- Essential course costs (books, trips, equipment, materials etc.)
- Meal costs
- Other (please specify)

Please tick all boxes that apply to this application. Documentary evidence will be required to support the above requests.

By signing this document you agree that if requested any items purchased with Bursary funds will be returned to the School after use.

Part 5: Declaration of residency

I declare that I have been a resident of the UK for at least 3 years

Signature of student

Confirmed by School

Tick Box



Part 6: Income Details (For Household)

Please indicate which of the following benefits/income you/household are currently in receipt of. Please send evidence to support this income.

Type of Income		Yes/No	Evidence required
A	Income Support		An award letter which is less than 3 months old on the date of application
B	Working Tax Credit / Child Tax Credit		Pages 1-4 of your most recent Tax Credit Award
C	Income-based Employment and Support Allowance (ESA)		An award letter which is less than 3 months old on the date of application
D	Universal Credit		An award letter which is less than 3 months old on the date of application plus additional documentation confirming your independent status. The 3 most recent monthly award statements.
E	Other Benefits/Pensions (specify)		An award letter which is less than 3 months old on the date of application
F	Earned income under £30,000 with no additional benefits		Include last 3 monthly wage slips or last 6 weekly wage slips or 4 fortnightly wage slips – P60
G	Self-employed earnings with no additional benefits		Audited accounts or official tax return
Applications where Household income exceeds £30,000 per annum will not be considered for support under this scheme			

Part 7: Payment Details (BACS) Account must be in the sole name of the recipient i.e. the Student

Name of Bank	
Account Holder's Name	
Account Number	
Sort Code	
Address of Bank	



Part 8: Authorisation by Head of Sixth Form	
<input type="checkbox"/> Attendance <input type="checkbox"/> Achievement	
Comment	
Signature	
Date	

Part 9: Declaration	
I certify that the information given above is correct and understand that Malmesbury School has the right to reclaim any funds and equipment costs, if I am found to have provided incorrect information or do not complete my course.	
Signature of parent	
Signature of student	
Date	

Part 10: Statement/Behaviour Standard
<p>The continuance of Bursary payments will be subject to the following criteria and may be withdrawn if these are not met;</p> <p>Qualifying Period – Students must satisfy a qualifying period of study</p> <p>Attendance - No unauthorised absence, overall attendance 90% or doctor’s certificate.</p> <p>Behaviour – No cause for concern</p> <p>No Exclusions</p> <p>Students must be achieving the required standard in all subjects</p>

Remember:

Your application will not be assessed unless you give your full details and include documentary evidence of household income. If you do not have the specified evidence please contact the Finance Office to discuss possible alternative evidence options. You can also attach a letter outlining any special circumstances that may apply in your case.

Please return this form to:

Finance Office, Malmesbury School, Corn Gastons, Malmesbury SN16 ODF.
 If you need any additional information or help completing the application form or further support, please speak to Mrs Stanton.

