

Malmesbury School
A-Level
Post-Results Services: Request, Payment and Consent Form

To request a Clerical Re-Check, Review of Marking (RoM) service and/or an Access to Scripts (ATS) service, please complete the following form in the white boxes. Only the candidate (student) can sign to confirm the required consent, not a parent or carer. A summary of the services available and their fees are on the second page.

Please return a copy of the completed form to Exams exams@malmesbury.wilts.sch.uk as a pdf or photo.

Please note that **only priority review of marking will be processed in August**, all other post result services will be actioned from September 1st.

Candidate number:	Candidate name:	Parent/carers telephone number:
Email address (for outcome of post-results):		

Request

Exam Board	Subject	Exam paper number and title	Service (Clerical re-check, RoM, ATS)	Fee £
			Total cost (£):	

Payment

Post-results services will not be processed with the exam board(s) until payment is received and confirmed by the Athelstan trust. Please make payments to:

Bank a/c name: **The Athelstan Trust**

Sort code: **30-91-99**

Bank: **Lloyds**

A/C: **71027468**

Reference: **MS / Student name / total cost**

Consent

By signing here, I am giving my consent to Malmesbury School to submit post-results services for the examination(s) listed above. **In giving consent I understand that the final subject grade awarded to me following the post-results services request may be lower than, higher than or the same as the grade which was originally awarded.**

Candidate's signature **date**

This form must be signed by the candidate. If a candidate is not able to sign this form or give permission, please contact the exam office for advice.

Post Results Services – A-Level Summer 2025

Service	Service Types	Deadline	Fee (per paper)
Clerical Re-check	<p><u>Clerical Check</u></p> <p>The service includes the following checks:</p> <ul style="list-style-type: none"> • That all parts of the scripts have been marked • The totalling of marks • The recording of marks 	18 th September 2025 (4pm)	<p>AQA: £9.40</p> <p>Edexcel: £14.00</p> <p>WJEC: £11.00</p> <p>OCR: £11.50</p>
Priority Review of Marking (RoM)	<p><u>Priority Review of marking</u></p> <p>A review of the original marking to ensure the agreed mark scheme has been applied correctly. <u>It is not a re-marking of the script.</u> If the reviewer agrees the mark scheme was followed, then the original mark will be upheld. If errors are identified, the reviewer will act to correct these.</p> <p>The service includes the following checks:</p> <ul style="list-style-type: none"> • A Clerical Re-check • Review of marking (as described above) <p>Choose this option if you need an urgent review due to a university place pending.</p>	20 th August 2025 (noon)	<p>AQA: £59.90</p> <p>Edexcel: £68.00</p> <p>WJEC: £58.00</p> <p>OCR: £80.25</p>
Review of Marking (RoM)	<p><u>Review of marking</u></p> <p>A review of the original marking to ensure the agreed mark scheme has been applied correctly. <u>It is not a re-marking of the script.</u> If the reviewer agrees the mark scheme was followed, then the original mark will be upheld. If errors are identified, the reviewer will act to correct these.</p> <p>The service includes the following checks:</p> <ul style="list-style-type: none"> • A Clerical Re-check • Review of marking (as described above) 	18 th September 2025 (4pm)	<p>AQA: £50.40</p> <p>Edexcel: £57.00</p> <p>OCR: £65.25</p> <p>WJEC: £49.00</p>
Access to Scripts (ATS)	<p><u>Access to script</u></p> <p>This is a non-priority service to request copies of scripts to support a review of marking decision.</p>	18 th September 2025 (4pm)	<p>AQA: Free</p> <p>Edexcel: Free</p> <p>OCR: Free</p> <p>WJEC: Free</p>

Review of marking for coursework or practical exams (such as Art, Drama, PE) is not offered by the awarding bodies.

Refunds are made if the overall SUBJECT grade goes up or down after a Review of Marking.

If unsure of which service to request, or fee required please contact exams@malmesbury.wilts.sch.uk. Most queries can be resolved via email.

Please note; unfortunately there is no swift method for production of individual component grades, we will respond to your email request as fast as possible.

Overall subject grade boundaries can be found on the public websites of each examination board.