



# Malmesbury School

## PROCESS TO CHECK THE QUALIFICATIONS OF THE CENTRE'S ASSESSOR

The specialist centre assessors are appointed at the start of each academic year by the Head of Centre and SENDCo.

The specialist assessor must either be:

- A qualified Psychologist registered with the Health & Care Professions Council (HCPC).
- A specialist assessor with a current SpLD Assessment Practising Certificate, awarded by BDA.
- A specialist assessor with a post-graduate qualification in individual specialist assessment at or equivalent to Level 7.

The original certificate of the specialist assessor has been seen by the SENDCo, and a copy is held electronically on the S:DRIVE.

The Head of centre will check the centre's specialist assessor's qualifications meet the required JCQ levels. The SENDCo will monitor that the assessment process is correctly carried out.

The centre reserves the right to liaise with an external assessor if the specialist assessor(s) is unavailable. The external assessor must hold the necessary qualifications, which are checked by the SENDCo or Deputy SENDCo prior to completing any assessment with the candidate. The SENDCo or Deputy SENDCo will have communicated in writing an 'evidence of need' of the candidate to the external assessor.

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